

MINUTES

United Faculty of Ohlone Executive Board Meeting

10 April 2023

Held via Zoom

4:45 p.m.

Executive Board Members present:

Jeffrey S. Dean	Secretary
Emmanuel Garcia	Negotiations Chair
Dawn Harris	Part-time Representative
Rose-Margaret Itua	Vice President
Heather J. McCarty	Full-time Representative
Jeff O'Connell	President
Shelley Spratt	CEER Representative

Executive Board Member absent:

Long Nguyen	Treasurer
-------------	-----------

O'Connell called the meeting to order at 4:50 p.m., noting that Long would be absent.

The meeting began with information from Garcia about a recent MOU with the District related to an incentive for those electing to retire at the end of this academic year. The MOU was shared with the Executive Board and as is the process for MOUs, this needed the ratification by two-thirds of the Executive Board. A motion to approve the MOU was made by McCarty and seconded by Garcia. The motion was approved, with affirmative votes from Dean, Garcia, Harris, Itua, McCarty, O'Connell, and Spratt. It was noted that the MOU will be up for approval by the Board of Trustees at its next meeting. Garcia will send the information about the MOU to the faculty.

The second item for the meeting was the approval of the minutes for the February 13, 2023, meeting. Itua moved to approve the minutes and the motion was seconded by McCarty. The minutes were approved and adopted by the Executive Board, with votes in the affirmative from Dean, Garcia, Harris, Itua, McCarty, O'Connell, and Spratt.

O'Connell asked Spratt if there was any update from CEER since the previous meeting; there was no update.

McCarty shared with the executive board a list of concerns that has been collected and categorized. These were submitted by faculty. McCarty was still working on finalizing the document but shared some of the notable items on this list, chiefly related to the responsiveness to issues related to facilities as well as IT—specifically with relation to technical issues as opposed to distance education/e-campus. O’Connell and Itua raised concerns that had been expressed to them about facilities issues which potentially interfere with instructional activities and, more broadly, impact working conditions. It was noted that the main categories that these issues fell under was Administrative and Technology Services and it was agreed that a good approach would be to share the concerns raised with the vice president who oversees that area of the administration. O’Connell indicated that he would be in contact with VP Dela Rosa to work talk through the concerns and work towards both resolution and correction of problems as well as noting any systemic problems that might contributing to issues not being resolved through the means established to solve problems—for example, use of SchoolDude and the IT ticketing systems.

Long was not present to provide a Treasurer’s update, so that was put off until the next meeting of the Executive Board, but O’Connell indicated that there were no significant changes related to the UFO’s financial situation since the last update.

McCarty indicated that due to a sabbatical scheduled for the Fall term, the position of Full-time Representative would be temporarily filled by Jesse MacEwan from the Counseling Department. This will be formalized at the next meeting of the Executive Board.

The Executive Board went into closed session at 5:07 p.m. to discuss various issues related to negotiations. The closed session concluded at 5:15 p.m. and O’Connell adjourned the meeting at 5:15 p.m.

Respectfully submitted by
Jeffrey S. Dean, GCMG
Professor of English
Secretary of the United Faculty of Ohlone

on 11 March 2023