

MINUTES

United Faculty of Ohlone Executive Board Meeting

14 November 2022

Held via Zoom

4:45 p.m.

Executive Board Members present:

Jeffrey S. Dean	Secretary
Emmanuel Garcia	Negotiations Chair
Dawn Harris	Part-time Representative
Long Nguyen	Treasurer
Heather J. McCarty	Full-time Representative
Katherine Michel	CEER Representative
Jeff O'Connell	President

Executive Board Members absent:

Rose-Margaret Itua	Vice President
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Others present:

Shelly Spratt	Communications Department
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O'Connell called the meeting to order at 4:48 p.m.

It was announced by O'Connell that Michel will be on leave next term, and so Shelly Spratt from the Communications Department will be filling in as the CEER Representative during that time. Michel indicated that there was no report this month regarding CEER activities. Spratt was welcomed by the Executive Board.

The minutes from the October meeting had been sent to the Executive Board in advance of the meeting. There were no suggested corrections. McCarty moved that the minutes be adopted, and Nguyen seconded the motion. The minutes were approved and adopted unanimously.

Nguyen was asked by O'Connell to provide an update on the treasury of the UFO. Nguyen informed the Executive Board of recent activity to our accounts, including the regular

expenditures on tax services and legal fees. In addition, reimbursement for a negotiations expenditure was noted. It had been previously discussed that given market conditions that it would be wise to move money from the UFO's account with Franklin Templeton into more stable places. The goal is to prevent the loss of assets and so the decision was taken by the Executive Board to give authority to Nguyen and O'Connell to close the Franklin Templeton account and move the money to our existing Bank of America account. A further discussion will be held about whether or not to direct the money from the Franklin Templeton account into a new CD, to add to the two existing CDs that the UFO has with Bank of America, or to place the funds into our general checking account.

Garcia was given the floor to discuss negotiations. The Executive Board was updated on the faculty members who would be part of the negotiations team in the upcoming cycle. Information was then provided about the priorities of the faculty, which was obtained by a recent poll sent out to all faculty in October. An initial letter to the Board of Trustees indicating the UFO's intent to raise a particular issue in negotiations had been drafted. Garcia noted that the schedule of meetings with the District's representatives would soon be set.

O'Connell noted two items that he wanted to bring to the Executive Board's attention. The first item was related to the Covid Safety Team, the committee formed in March 2020. O'Connell has represented faculty on this committee throughout the pandemic and since, with meeting frequency dictated by the events taking place. O'Connell informed the Executive Board that a decision regarding the vaccine mandate for Fall 2023 and beyond will be made soon. There will not be any changes for the vaccine mandate for the Spring 2023 term. Particular decisions regarding enforcement of the vaccine mandate for populations such as outside delivery persons, visiting athletes from colleges which do not have a vaccine mandate, and others, are still to be made and announced.

The second item O'Connell wished to mention was related to the Counseling Department and the situation in that department regarding the requirement of an in-person presence, regardless of whether or not that counselor was seeing students in-person or online. O'Connell indicated that a meeting was scheduled with the interim vice president of Student Services to discuss this issue and that the Executive Board should expect to hear more soon about the outcome of that meeting.

After these updates, O'Connell fielded a question from Harris regarding vacation pay for adjunct instructors whose assignment falls on a holiday. The question had been submitted to Harris. O'Connell and others concurred that this question might best be answered by Vy Le in Human Resources.

Garcia sought approval from the Executive Board on the list of items in the current contract that the UFO intends to discuss with the District in this negotiations cycle. The Executive Board gave some feedback on what should be included, noting particular articles and sections of the current contract. It was determined that the list needed some further fine-tuning, so it was decided that the final draft would come back to the Executive Board via email. Conscious that the document needed Executive Board approval and that there is a deadline for this information to get placed on the agenda for the Board of Trustees, the Executive Board agreed to voting on whether or not to approve the list of openers via email.

There was no closed session at this meeting.

O'Connell adjourned the meeting at 5:25 p.m.

Respectfully submitted by

Jeffrey S. Dean
Professor of English
Secretary of the United Faculty of Ohlone
Duke of Windsor

on 17 November 2022