

**United Faculty of Ohlone
Minutes from Executive Committee meeting held at Ohlone College, Fremont,
Room 7102
11 September 2017 at 2 p.m.**

Present:

Rob Smedfjeld, President
Ralph Ballart, Secretary
Susan Myers, Negotiations Chair
Isabel Reichert, Web Master
Jennifer Harper, CEER Committee Chair
Heather McCarty, Full-time Rep at Large
Janice Jones, Treasurer
Ray Buyco, Part-time Rep at Large (via Zoom)

Absent:

Darren L. Bardell, Vice President

PROCEEDINGS:

Call to order:

Meeting was called to order by Rob at 2 p.m.

Meeting Agenda. Rob emailed the agenda on August 28; a copy of the agenda is also on the UFO website.

1. Approval of Minutes
The UFO meeting minutes from the April 28, 2017 meeting were unanimously approved (Heather motion, Susan second). Isabel has posted this document on the UFO web site.
2. Student Evaluation Form for Athletic Coaches
As discussed at a previous UFO meeting, the current student evaluation form is inappropriate for evaluating athletic coaches, and Rob has been working on a new draft form specifically for the evaluation of coaches. Rob has consulted with our athletic coaches and Chris Warden on the new draft which is now part of the ongoing negotiations. If agreed to, it will be included in the appendices of the new contract, along with other evaluations forms.
3. Negotiations Update (Closed session)
Susan reviewed the status of current UFO negotiations. She said it was possible that negotiations may be completed in October.
Susan said she planned to send out draft contract language on part-time faculty reemployment preference and the draft part-time faculty evaluation process to faculty via email for their comments.

4. Approach to Part-time Faculty Issues (Closed session)
There was a discussion of part-time faculty issues.
5. Revision to UFO Bylaws
A proposal to change the UFO Bylaws so that UFO Executive Board elections are held in November rather than December was discussed. This change would allow a much smoother transition for the new UFO officers. A motion to make this change (Janice motion, Heather second) was unanimously approved.
6. Next Meeting
The next meeting is scheduled for October 2.

The meeting was adjourned at 3:45 pm

Respectfully submitted,
Ralph Ballart, UFO Secretary