

**United Faculty of Ohlone  
Minutes from Executive Committee meeting held at Ohlone College, Fremont,  
Room FP-8  
24 February 2017 at 12:30 p.m.**

***Present:***

Rob Smedfjeld, President  
Ralph Ballart, Secretary  
Susan Myers, Negotiations Chair  
Ray Buyco, Part-time Rep at Large  
Jennifer Harper, CEER Committee Chair  
Heather McCarty, Full-time Rep at Large  
Janice Jones, Treasurer (via zoom)  
Isabel Reichert, Web Master (via zoom)

***Absent:***

Darren L. Bardell, Vice President

***PROCEEDINGS:***

Call to order:

Meeting was called to order by Rob at 12:30 p.m.

Meeting Agenda. Rob emailed a link to the agenda on February 16.

1. Meeting Notes  
The UFO meeting notes from the October 17 2016 meeting and the Activity Summary from November/December 2016 were unanimously approved (Heather motion, Susan second). Isabel will post these documents on the UFO web site.
2. Approval of CCCI conference attendance  
Heather made a motion (Jennifer second) to approve all legal expenses for UFO attendees to the next and future CCCI meetings; the motion was unanimously approved.
3. Approval of pay for PT negotiator  
Susan made a motion (Ray second) to pay the PT negotiator for time they spend attending negotiating sessions at the highest PT hourly lecture rate; the motion was unanimously approved. Ralph is the current PT negotiator.
4. Discussion/decision about UFO release time for 2017-18  
After discussion, it was decided to continue with the current allocation of release time to the President and Chief Negotiator. Allocation of the remaining release time (3 semester-hours) was postponed until the Fall.  
Note: In a follow-up email to the UFO executive committee on March 6, Rob

reported on communications he received from Leta Stagnaro that the administration had no problem with a delay of the designation of the final 3 semester-hours of release time until after the October 1 deadline specified in the contract. Leta also said that in her view the release time could not be used by PT faculty.

5. Discussion/brainstorming about future Fixed Flex faculty sessions  
The current 3 hour, ½ Senate/ ½ UFO session format was discussed. Some felt the current format was too long and encouraged unproductive complaints from individual faculty members. It was agreed that a faculty survey was needed on the length, structure, topics and format for future sessions.  
It was generally agreed that having more opportunities for informal faculty get togethers was desirable. It was recognized that the schedule for such get togethers posed a challenge (e.g., traffic on Mission). Heather said she is considering organizing a “beer together” to bring faculty together.
6. Lawyer Interactions (Closed Session)  
The UFO typically needs legal support in the areas of finance, negotiations and grievances. Attorney Bob Bezemek currently provides legal services to the UFO. Retainer agreements and our monthly legal bills were discussed.  
It was agreed that the Negotiations Chair can contact the attorney directly on negotiations matters and the Treasurer can contact the attorney on matters of finance. All other contact with the attorney should be via the President. It was noted that this should be addressed within the UFO Bylaws. The issue of individual union member access to our attorney was also discussed and still needs to be clarified.
7. UFO negotiating rights (Closed Session)  
The topic of negotiations between the District and individual faculty was discussed. No specific conclusion was reached.
8. Follow-up on negotiated item (Closed Session)  
Rob shared with the Executive Board a situation that may be a small conflict with the District next year, due to contract language that was negotiated last year and an administrative action taken this semester.
9. Next Meeting  
The next UFO meeting is scheduled for Friday, March 31 at 12:30 pm in Room FP-8.

The meeting was adjourned (Susan motion, Heather second) at 1:53 p.m.

Respectfully submitted,  
Ralph Ballart, UFO Secretary