

**United Faculty of Ohlone
Minutes from Executive Committee meeting held at Ohlone College, Newark
Center, Room 2201
14 September 2015 at 3:30 p.m.**

Present:

Carmen Madden, President
Darren L. Bardell, Vice President
Ralph Ballart, Secretary
Janice Jones, Treasurer
Susan Myers, Chief Negotiator
Ray Buyco, Acting Part-time Rep at Large
Sheryl Einfalt, Chair of Committee on Committees
Jennifer Harper, CEER Committee Chair
Rob Smedfjeld, Co-Negotiator
Brenda Ahnholz, Communications faculty
Teresa Massima, Communications faculty

Absent:

Carol Lawton, Part-Time Rep at Large
Michael Blaisdell, Full-time Rep at Large

PROCEEDINGS:

Call to order:

Meeting was called to order by Carmen at 3:48 p.m.

Meeting Agenda. We used the agenda emailed from Carmen on September 9, 2015.

1. Meeting Notes

With one minor edit, the UFO meeting notes from May 13, 2015 were unanimously approved.

2. President's Update - Carmen

Carmen summarized the status of a public dispute between two faculty members. The matter was discussed.

Carmen reviewed the issue of a full time faculty member who retired and was promised part-time employment in writing by the administration but was subsequently refused employment. The matter is being referred to the UFO attorney.

The administration handling of a recent threat against a faculty member by a student was discussed. The new CEER "Student Conduct Policy" on how such threats should be handled was discussed.

3. Contract draft – Susan and Rob
Susan and Rob reviewed possible changes to section 18.7 of the faculty contract concerning “Duties of Faculty.” Susan explained that one objective of a revision would be to clarify to both faculty and the administration the criteria used in faculty evaluations. Darren was concerned that an over specific list of duties could potentially be used against faculty members in evaluations. Various edits to the current draft of 18.7 were discussed. A revised draft will next be taken to the Faculty Senate for more feedback and possible inclusion in a Tentative Agreement (TA).
Susan and Rob discussed and solicited feedback on a draft document on “Full-time Faculty Loading” and its appropriateness for inclusion in a TA. One objective of the draft was to distinguish between faculty lecture, graded lab and tutorial lab assignments. There was a general discussion of lab duties and the intent of the revised draft. Brenda and Teresa shared concerns that the Communications department faculty had with the draft language. The draft will next be taken to the Faculty Senate for more feedback.
It was noted that as UFO negotiators, Rob and Susan retain authority to negotiate the final wording in the TA.
4. CEER – Jennifer
Jennifer announced that the final draft of the Student Conduct Policy went to the Faculty Senate. CEER is also working on the Faculty Salary Study.
5. Treasurer Report – Janice
Janice reported the following account balances:

B of A Checking	\$82,542.87
9 month CD	\$10,826.14
11 month CD	\$48,473.50
Franklin Templeton	\$97,208.76

The meeting was adjourned at 5:30 p.m.
Respectfully submitted,

Ralph Ballart, UFO Secretary