

**United Faculty of Ohlone  
Minutes from Executive Committee meeting held at Ohlone College, Fremont  
Building 19-CD, Room 107  
12 October 2015 at 3:30 p.m.**

***Present:***

Carmen Madden, President  
Darren L. Bardell, Vice President  
Ralph Ballart, Secretary  
Janice Jones, Treasurer  
Susan Myers, Chief Negotiator  
Ray Buyco, Acting Part-time Rep at Large  
Sheryl Einfalt, Chair of Committee on Committees  
Jennifer Harper, CEER Committee Chair  
Rob Smedfjeld, Co-Negotiator  
Michael Blaisdell, Full-time Rep at Large

***Absent:***

Carol Lawton, Part-Time Rep at Large

***PROCEEDINGS:***

Call to order:

Meeting was called to order by Carmen at 3:38 p.m.

Meeting Agenda.

1. President's Update - Carmen  
Isabel Reichert has agreed to edit the UFO newsletter and has designed a UFO logo; Isabelle will attend a future UFO meeting.  
Chief Worley has accepted Carmen's invitation to talk to the faculty about campus safety. The meeting time is to be determined; the meeting may be videoed for web viewing.
2. Meeting Notes  
The UFO meeting notes from September 14, 2015 were unanimously approved.  
(Janice motion, Ray second)
3. Treasurer Report – Janice  
Janice noted that the UFO federal tax returns have been completed on time. Our CA state non-profit tax-exempt status is pending; we may have to pay CA taxes without tax-exempt status and get a refund later when our tax-exempt status is granted. Carmen thanked Janice for her hard work in getting our taxes completed. The Executive Committee unanimously agreed that Janice should be reimbursed for her mileage charges related to meeting with our tax accountant. At the

suggestion of Susan, it was also unanimously agreed to reimburse Ralph for the three hours he participated as adjunct representative in the UFO-Ohlone administration contract negotiations.

Janice reported the following account balances:

B of A Checking \$82,891.67

9 month CD \$10,826.91

11 month CD \$48,475.20

Franklin Templeton not reported

4. Contract Tentative Agreement (TA) – Susan and Rob  
Susan distributed a confidential document summarizing the recently completed TA. Susan and Rob reviewed the key points of the TA. After discussion, it was unanimously agreed for the UFO executive committee to vote on the TA by email during the next seven days. (Janice motion, Ray second). [Post meeting update: The UFO executive committee approved the TA by a vote of 6-1.]
5. Other  
The UFO constitution is being revised. Michael agreed to type up the current Constitution in Word so that Susan can enter the proposed, draft revisions which will be visible as tracked changes. Carmen said the UFO attorney may attend the November UFO meeting to provide input on the Constitution.  
UFO election logistics were discussed. Web balloting will be used. Faculty balloting during the week of November 16 is anticipated for the TA. Balloting on the Constitution and UFO officers is scheduled for the week of December 7.

The meeting was adjourned at 5:01 p.m.

Respectfully submitted,

Ralph Ballart, UFO Secretary