

# MINUTES

UFO Executive Board Meeting  
8 February 2021  
Held via Zoom  
4:30 p.m.

Executive Board Members present:

Jeff O'Connell  
Jeffrey S. Dean  
Janice Jones  
Emmanuel Garcia  
Rob Smedfjeld  
Andrea Brown  
Heather McCarty  
Teresa Massimo

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The minutes from the January Executive Board meeting were sent to the board members in advance of the meeting. A request to postpone acceptance of the minutes was agreed to and they will be approved at the March meeting.

O'Connell updated the Board on three items.

The first item related to the calendaring of tenure/contract renewals. These will be on the March Board of Trustees agenda.

The second item concerned the recording of class sessions. O'Connell noted that the letter sent to instructors from SAS should be viewed as the "start of a discussion" on how to best accommodate a student requesting SAS services, while maintaining the privacy of all students in the class.

The third item was about how classes in the health sciences are loaded. This is and has been a complex issue made more complex in the time of COVID-19. It was noted that students attending their courses in these areas will need to be vaccinated.

The Executive Board went into closed session at 4:52 p.m. The items discussed included:

The College's policy on civility  
Negotiations, both past and present  
A grievance matter discussed by Massimo  
A grievance matter discussed by McCarty

The meeting concluded at 5:40 p.m.

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Respectfully submitted by Jeffrey S. Dean, Secretary, United Faculty of Ohlone,  
10 February 2021.