

# MINUTES

UFO Executive Board Meeting  
19 January 2021  
Held via Zoom  
12:00 p.m.

Executive Board Members present:

Jeff O'Connell  
Jeffrey S. Dean  
Janice Jones  
Emmanuel Garcia  
Rob Smedfjeld  
Andrea Brown  
Heather McCarty  
Teresa Massimo

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The minutes from the December 9, 2020 Executive Board meeting were sent to the board members in advance of the meeting. A request for corrections was made by O'Connell. No corrections were suggested and the minutes were adopted.

O'Connell then mentioned the planning for Fixed Flex on Friday, January 22. As done previously, the Faculty Senate and the UFO will have time in the afternoon with the faculty present. In the UFO portion of that meeting, O'Connell noted that he plans to mention that the UFO Executive Board will begin to post its meeting times and the Zoom link to the meeting on the UFO website. McCarty and Brown will, in a further effort, communicate this information to full-time faculty and adjunct faculty.

Brown asked about having a standing item the Executive Board meeting agendas for comments or questions from members. O'Connell indicated that this would be fine.

It was agreed that the Executive Board will have their closed sessions at the end of the meetings to discuss confidential matters, and any persons who are not Executive Board members would not be present in that part of the meeting.

Further, the days and times of the Executive Board meetings was discussed since there were some time and day conflicts. The standing meetings will now be on the second Monday of each month.

O'Connell then mentioned that he has been in on meetings with the group planning the logistics of returning to campus. It was noted that a coordinator for this undertaking has been hired. The tier system of getting the vaccine for COVID-19 was mentioned and it was further noted that educators, including college level educators, are in Tier 1B.

The plan for the UFO time at the faculty meeting time on Fixed Flex is being formed, O'Connell noted, with time for him to introduce the Executive Board and address any concerns that have come up for faculty.

The Executive Board went into closed session to discuss three issues. These items are ongoing. The Board also discussed the ongoing negotiations process with Garcia presenting.

The meeting concluded at 12:58 p.m.

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Respectfully submitted by Jeffrey S. Dean, Secretary, United Faculty of Ohlone,  
23 January 2020.