

MINUTES

UFO Executive Board Meeting
24 August 2021
Held via Zoom
5:00 p.m.

Executive Board Members present:

Jeffrey S. Dean
Emmanuel Garcia
Janice Jones
Teresa Massimo
Heather McCarty
Katherine Michel
Jeff O'Connell

The meeting began at 5:02 p.m.

At the start of the meeting, O'Connell discussed the schedule of the Executive Board's meetings for Fall 2021. After discussion, it was determined that the Executive Board's meetings will take place on the second Monday of each month at 4:30 p.m. A link to access these Zoom meetings is to be posted on the UFO website.

Beginning his update, O'Connell mentioned that at an upcoming meeting, the Board of Trustees is expected to institute a vaccine mandate for employees and students. In advance of this, the District has been working with the different unions and it is not expected that there will be any issues. The Administrative Procedure relating to this will be going through College Council at an upcoming meeting.

A second item O'Connell mentioned was the plan for the UFO portion of the afternoon all-faculty time on Friday, August 27. O'Connell indicated that the UFO time would introduce the Executive Board. The process needed to ratify the appointment of Katherine Michel was mentioned, since a ratification is needed for Michel to take the role recently vacated by Rob Smedfjeld upon retirement. At the time of the introductions, Jones will be asked to give an update on the finances of the UFO. The bulk of time on Friday, O'Connell indicated, will be given to Garcia to provide an update on negotiations with the District. [Note: The summary of items covered by O'Connell at the meeting are included at the end of this document.]

The last item in O'Connell's update was an indication that the Executive Board needs to discuss the distribution of reassigned time for the UFO and that this discussion will be done via email.

At this point, the Executive Board went into closed session, where Garcia provided an update to the Executive Board on the contract negotiations being conducted with the District.

At the end of the closed session, the Executive Board reported that it is directing Garcia to continue to engage with the District on their most recent proposal for the tentative agreement.

Before concluding, O'Connell mentioned that approval of these minutes as well as the minutes from the last meeting during Spring 2021 will be on the agenda.

The meeting concluded at 6:17 p.m.

Notes sent out by O'Connell subsequent to the Fixed Flex gathering of the faculty on Friday, August 27, 2021:

UFO Update

Jeffrey O'Connell
Fri 8/27/2021 3:13 PM

Hi all!

As promised, here is the information from today's UFO meeting.

Your UFO Executive Board Members:

- Katherine Michel – CEER Chair
- Heather McCarty – FT Rep
- Andrea Brown – PT Rep
- Jeff Dean – Secretary
- Janice Jones – Treasurer
- Emmanuel Garcia – Chief Negotiator
- Teresa Masimo – Vice President
- Jeff O'Connell – President

All things COVID

- The Board of Trustees is expected to approve a vaccine requirement of all faculty staff and students at its September meeting ([BP 7331](#)).

- The administration is writing an Administrative Procedure (AP) that will cover all the details. This is going through College Council as well as all three unions on campus. More to come soon.
- **From HR**
 - Send Us Proof That You Are Fully Vaccinated By September 15, 2021*
 - We are currently asking all employees to upload their proof of vaccination at this link: <https://ohlone.sharefile.com/r-raad80ddd4d164630b85cd34b4675aea8>. If you are unable to locate your vaccination card and you got vaccinated in California, you can obtain a digital copy within a few minutes by going to this website: <https://myvaccinerecord.cdph.ca.gov/>*
- Are you teaching Face to Face? Please see Shairon Zingsheim's email from Thursday morning (subject line: INFORMATION FOR FACULTY RETURNING TO TEACH FACE TO FACE FOR FALL 2021). There is a lot of great information there.
- Relevant recordings from LCW:
 - [Family Meeting from Tuesday, August 24](#)
 - [Reporting COVID cases and Introduction to Contract Tracing Team/Process: An overview with Q&A](#)
 - Return-to-campus workshops for faculty returning to teach on campus
 - [August 16](#)
 - [August 17](#)
 - [August 24](#)

Executive Board Meetings: The UFO Executive Board meets the second Monday of each month at 4:30. Zoom link can be found at <https://ohloneufo.org>. All are welcome to the 'Open session' of the meeting which is always at the beginning.

I continue to be humbled to be part of this amazing faculty. Have a great semester and reach out if you have any questions or concerns.

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Jeff O'Connell
 Professor of Mathematics
 UFO President
 Bcc: PTfaculty, FTfaculty

Respectfully submitted by Jeffrey S. Dean, Secretary of the United Faculty,
 and Earl of Barrymore, of Ohlone on 19 August 2021.