

December 8, 2017

Members Present: Jennifer Harper, Mark Lieu, Sandra Ammons, Vy Anderson, Rob Smedfeld, Shairon Zingsheim

Guest: Bob Bradshaw, Kimberly Robbie

- (1) Compressed Calendar
 - Kimberly reports that when we moved to a compressed calendar class times increased to account for the shorter amount of weeks in the schedule.
 - Fall 2006 was our first semester on the 16-week calendar and there were 2 days of flex offered that semester. This eventually expanded to Learning College Week.
 - 2009-2010 is the first year Learning College Week happened in both Fall and Spring terms

- (2) Continued Discussion of Flex Requirements
 - It is the Personal Development Committee's purview (as a Faculty Senate Committee) to decide how Fixed Flex is structured. However, any changes to the amount of required flex would need to be negotiated.
 - Further discussion is needed on what (if any) flex requirements are required by counseling and librarian faculty members.
 - Kimberly will need to include whatever changes are made to Learning College Week in the calendar. The 2019-2020 calendar will go to Senate for approval in early spring.

- (3) Online Instructor Evaluation Form
 - The DE Committee is revising the online instructor evaluation form and would like to bring it to CEER for input.
 - Jennifer will put this on the agenda for our February 2018 meeting
 - CEER acknowledges there are many issues around evaluation forms that still need to be addressed (i.e. librarians, part-time counselors, counselors, where student evaluation forms go for online classes, etc.). We will discuss this at our next meeting as well.

Future Meeting - Fridays, 10:30 am-12:00 pm in Room 7102 as follows:

February 9, 2018
March 9, 2018
April 13, 2018
May 11, 2018