

CEER Notes
September 16, 2016

Members Present: Vy Anderson, Jennifer Harper, Mark Lieu, Rob Smedfeld

- (1) Discussion of CalPERS Benefit Changes
 - CalPERS sent letters about benefits terminating as of January 1, 2017 to current and retired employees
 - Some employees contacted Rob and HR to get more information about the process
 - HR is currently calling and sending letters to retirees explaining the new options
- (2) Follow up on Task Force A/Arming of Officers
 - Shairon invited interested individuals from Task Force A to continue work on this issue
 - Rob wants to be sure faculty survey results are included in the report Shairon is compiling
 - Given that the faculty have demonstrated how divided they are on this issue, it doesn't make sense for the UFO (via CEER) to continue to be part of the task force, as there isn't a consistent faculty perspective to represent. The College Council itself is a sufficient representative body on this matter.
- (3) Part-Time Instructor Loads
 - Rob was made aware of the inconsistency across the campus in the way part time instructors are evaluated and given class assignments
 - The process and timeline varies between departments (sometimes it's handled by a dean, department lead and/or full time faculty member)
 - CEER would like to use the structure of the Interest Based Bargaining (IBB) process to provide part time faculty with a transparent and consistent process
 - Jennifer will look at the possibility of scheduling a longer CEER meeting to work on this project
 - CEER will need at least one part time faculty member to engage in the process
 - It was suggested the college create a part time faculty handbook to better inform adjuncts
- (4) Student Evaluations
 - A subcommittee worked on updating the face to face student evaluation form and gathered input from across campus
 - Distance Education worked on creating a comparable form to use in online classes
 - CEER evaluated the forms and made some minor suggestions about typos
 - CEER discussed the importance of getting more students to complete the forms and suggested making the forms required within online classes
 - CEER feels it is important that these new forms begin being used this semester, particularly for the online instructors up for evaluation, as long as some attempts are made to improve response rate. It is our understanding that the deadline for getting these in place is the first week of October.

Future Meeting - Fridays, 10:30 am-12:00 pm in Room 7102 as follows:

October 14th
December 9th