

CEER Committee Minutes - October 16, 2025

[VIEW RECORDING - 48 mins \(No highlights\)](#)

Meeting Purpose

[To discuss CEER committee matters, including scheduling forms, CEER roles, and potential changes to the block schedule.](#)

Key Takeaways

- [Agreed on April 15th and November 15th as deadlines for part-time counselors to submit schedule preferences](#)
- [Discussed potential reduction of class time by 20 minutes per week and its implications](#)
- [Decided to create a survey to gauge faculty appetite for changes to the block schedule](#)
- [Ray to follow up on class hours, scheduling, and the history of the current block system](#)

Topics

Scheduling Forms for Counselors and Librarians

- [Agreed on April 15th for summer/fall and November 15th for spring schedule preferences](#)
- [Discussed aligning with instructional faculty timeline: end of July for spring, October for summer/fall](#)
- [Proposed giving assignments by Friday of the 12th or 13th week of the semester](#)
- [Monica to draft a proposal for the group to review](#)

CEER Roles and Responsibilities

- [Monica created a document outlining roles for chair, district representatives, union president, and members](#)
- [Document to be emailed to committee members for review](#)

Block Schedule and Reduced Hours

- [Discussed potential 20-minute reduction in weekly class time \(from 3 hours 10 minutes to 2 hours 50 minutes\)](#)
- [Concerns raised about impact on lab classes, sciences, and math courses](#)
- [Noted misalignment between current class end times and bus schedules](#)
- [Decided to create a faculty survey to assess interest in schedule changes](#)

AI and Technology in Education

- [Discussed various AI tools being used for efficiency \(e.g., ChatGPT for job descriptions, AI-powered scheduling\)](#)
- [Raised concerns about environmental impact of AI technology \(power consumption, water usage\)](#)

Campus Safety

- [Briefly mentioned recent campus safety concerns and lengthy email communication](#)
- [Suggested using AI to summarize lengthy safety communications for better comprehension](#)

Next Steps

- [Monica to draft and send proposal for counselor/librarian scheduling timeline](#)
- [Monica to email CEER roles and responsibilities document for review](#)
- [Ray to follow up with Jeff O'Connell about class hours and scheduling history](#)
- [Monica to create a faculty survey about potential changes to the block schedule](#)
- [Ray to inquire about standardized accounting methods at upcoming CIO conference](#)

Action Items

- Email CEER group article re: active-shooter hoax trend - [WATCH \(5 secs\)](#)
- Email deans re: scheduling-form review; collect findings by next CEER - [WATCH \(5 secs\)](#)
- Email CEER group proposal re: counselor/librarian assignment timeline (wk 12/13) - [WATCH \(5 secs\)](#)
- Email CEER group CEER roles/responsibilities doc for review - [WATCH \(5 secs\)](#)

- Email Ray + Veronica reminder re: Jeff O'Connell consult on block schedule history - [WATCH \(5 secs\)](#)
 - Draft faculty questionnaire re: block schedule hour reduction - [WATCH \(5 secs\)](#)
 - Ask CIO conference contacts re: SAM/compressed calendar examples - [WATCH \(5 secs\)](#)
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- Monica to draft and send proposal for counselor/librarian scheduling timeline
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 - Monica to create a faculty survey about potential changes to the block schedule
 - Ray to inquire about standardized accounting methods at upcoming CIO conference