

# CEER MEETING AGENDA

Location: Zoom  
Date: 3/21/2025  
Time: 2:00 p.m.  
Facilitator: Vy Le,  
Monica Cappiello

## Attendees:

Vy Le, Monica Cappiello, Raymond Gamba, Jesse MacEwan, Simeon Castro  
Invited Guests: Swe Tun - Health Services,  
Emmanuel Garcia – negotiations

*\*Notes Taken by FathomAI*

## Meeting Purpose

Discuss phasing out COVID-19 tracking and review the updated counselor feedback form.

## Key Takeaways

- Health Center data shows declining COVID test distribution; federal free tests no longer available
- CEER committee developed updated counselor feedback form, seeking implementation process
- Negotiations team input needed before finalizing form; legal advice to be sought on mid-contract implementation

## Topics

### COVID-19 Tracking Phase-Out

- Health Center distributed most tests during Fall 2023 Delta variant surge
- Recent distribution: 4 test kits (3 to students, 1 to staff)

- Declining demand likely due to COVID "dying down" and over-the-counter test availability
- Current process: COVID team emails potential exposure notifications; recipients can get 1 test kit (2 tests) from Health Center
- Contact Becky about Learning College Week session

### Counselor Feedback Form Update

- New form removes Likert scales, addressing previous union concerns
- Form approved by counselors, now seeking implementation process
- Challenge: Avoiding repeat of previous situation where form was changed without proper feedback loop

### Implementation Process Discussion

- Suggestion to use MOU (Memorandum of Understanding) for temporary implementation until contract update
- Concern raised about proper "sunshine" process for permanent contract changes
- Agreement to seek legal advice on mid-contract implementation options

### CEER Committee Role Clarification

- Committee aims to avoid conflicts, improve faculty-administration relations
- Emphasis on being a working group, not focused on legal technicalities
- Goal to provide value by identifying and addressing potential issues early

## Next Steps

- Jesse to contact union lawyer for advice on implementing new form mid-contract
- Send updated form to Manuel (union negotiator) for review and feedback
- Await legal guidance on proper implementation process
- Consider inviting negotiations team representative to future meetings for input on developed materials