

MINUTES

UFO Executive Board Meeting
11 October 2021
Held via Zoom
4:30 p.m.

Executive Board Members present:

Andrea Brown
Jeffrey S. Dean
Emmanuel Garcia
Janice Jones
Teresa Massimo
Heather J. McCarty
Katherine Michel
Jeff O'Connell
Isabel Reichert

The meeting began at 4:30 p.m.

Reichert mentioned concerns about the running of the recent election, particularly needing a defined and consistent process for members joining the UFO very close to the closing of the election and the ability to add them to the voting list. There was discussion about the definition of "dues paying" members. Jones agreed that there needs to be a clearer and consistent process which allows ample time to process the required paperwork before an individual can be added to the list of eligible voters. It was suggested that this could be done in the bylaws.

Brown asked about the process by which the bylaws may be amended. Both Jones and O'Connell provided information on their experience with this process. O'Connell mentioned that a change to the bylaws requires a 2/3 vote of the Executive Board, but a change to the UFO's Constitution involves a vote of the membership. O'Connell spoke to the UFO's legal counsel regarding the best way to handle the complications that sometimes arise in determining who is eligible to vote and by what timeline the UFO should abide by.

O'Connell had sent out a message to the Executive Board on October 1, 2021, regarding proposed areas of the bylaws and constitution which seem to need revision and this work is continuing. Many changes seem to involve a more logical placement of content. McCarty

mentioned in particular the issue that arises when an Executive Board member steps down and whether or not an election should be called immediately or if that process can wait until a subsequent scheduled vote and that an interim appointment should be our process.

There was further discussion regarding eligibility to vote and how to define the term "members in good standing." It was noted that the Executive Board should empower those charged with running the election to determine what is fair and practicable. There was also discussion how to fairly determine who is eligible to vote in unique situations, such as when an adjunct has a class cancelled and is therefore not technically a dues-paying member.

There was a discussion regarding the upcoming election for the Executive Board. Those members indicating that they would be running for re-election were identified as: McCarty, Garcia, O'Connell, and Dean. Brown and Jones indicated that they would not run for re-election. Michel, who had been appointed to fill the vacancy of Rob Smedfjeld, indicated that she would be running for a full term.

A motion to approve the minutes from the September 13, 2021, was made by Brown and seconded by Michel. The minutes were approved with one abstention (McCarty).

McCarty added that she would be sending out a message regarding the creation and teaching of non-credit courses, which several faculty members have expressed concerns about to the UFO. Given that creation and teaching of non-credit courses is not part of the duties of a faculty member, McCarty will clarify these concerns in a message to full-time faculty and Brown will follow up with a message to adjunct faculty.

Respectfully submitted by Jeffrey S. Dean, Secretary of the United Faculty of Ohlone,
and Earl of Stamford on 14 October 2021.